

APPRAISAL REVIEW BOARD OF WICHITA COUNTY

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APPRAISAL REVIEW BOARD MEETING

May 6, 2025

Pursuant to notice, a meeting of the Appraisal Review Board (ARB) of Wichita County was held in the offices of the Wichita Appraisal District this date. ARB members present were Jeremy Woodward, Joe Lemond, John Deason, Glen Spadin, Larry Tegtmeyer, Carol Murray, Jeff Pendley, David Adams, Dawn Ferrell, J.J. On, and John Thornton. Also present, Lisa Stephens-Musick, Chief Appraiser, Dent Keltner, Chief Appraiser Designee, Monty Toliver, Director of Appraisal and Terri Segovia, Administrative Assistant. Members Stacie Cook, Marshall Jeffus and Michael Albert were unable to attend.

Swearing in ARB Members

The ARB members were sworn in.

Call to Order

Mr. Woodward called the meeting to order at 8:35 a.m.

Establishment of Quorum

Mr. Woodward established a quorum was present.

Introduction of ARB Members

Mr. Woodward started the introductions, followed by each ARB member and staff members present.

Public Comments

There were no comments from the public.

Approval of Minutes for October 16, 2024, Meeting

Mr. Pendley offered a motion to approve minutes from the meeting held October 16, 2024, with a second from Mr. Tegtmeyer, which passed 11-0.

Chief Appraiser Submits Records to ARB

Chief Appraiser, Ms. Stephens-Musick submitted the appraisal records to the ARB effective May 6, 2025.

Public Hearing RE: Amend and Approve ARB Procedures & Rules

Mr. Woodward opened the public hearing at 8:45 a.m. There were no comments from the public. Mr. Woodward closed the public hearing at 8:45 a.m.

Discussion & Appropriate Action: ARB Procedures & Rules

Mr. Keltner reviewed the ARB Procedures & Rules, which were amended to comply with the Model Hearing Procedures published by the Comptroller of Public Accounts. A copy of the procedures was emailed prior to the meeting for the members to review. Mr. Lemond made a motion to accept the procedures as presented; Mr. Spadin seconded the motion, which passed 11-0.

Review Scheduling of Protests

Mr. Keltner reviewed the scheduling of protests. Days for hearings have decreased this year by two. June 18th is the first quorum meeting to allow board orders to be issued within 30 days of hearings with the final quorum meeting scheduled for July 17th. July 15th and 16th are available for hearings if needed. The first day of hearings will be May 28th.

Review of Required Mailings

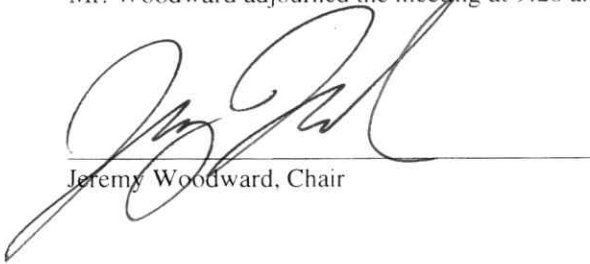
Mr. Keltner reviewed the required documents provided to protesting owners/agents: Notice of Hearing and associated documents and board orders notifying of board actions to include additional avenues of remedy.

Approval of Changes to Appraisal Rolls for Prior Years

Mr. Keltner provided the ARB members with copies of supplements to prior years appraisal rolls and provided explanation of the changes. After reviewing, Mr. Pendley offered a motion to approve supplements 1106-1153. Ms. Murray seconded the motion, which passed 11-0.

Adjournment of Meeting

Mr. Woodward adjourned the meeting at 9:26 a.m.



Jeremy Woodward, Chair



Joe Lemond, Secretary