

WICHITA APPRAISAL DISTRICT

PO Box 5172 600 Scott Street, Suite 300 Wichita Falls, Texas 76307
940-322-2435 940-322-8190 Fax

BOARD OF DIRECTORS MEETING

January 10, 2024

Pursuant to notice, a meeting of the Board of Directors (“Board”) of the Wichita Appraisal District (“the District”) was held in the offices of the District this date at 11:00 a.m. The quorum included Board members Jeff Watts, Jeff Taylor, Jeff Kindt, Austin Cooper, and Glenn Barham. Also, present were Robin Fincannon, Wichita County Election Administrator, Lisa Stephens-Musick, Chief Appraiser, Dent Keltner, Deputy Chief Appraiser and Terri Segovia, Administrative Assistant. Board member Tommy Smyth was absent.

Call to Order & Invocation

The meeting was called to order at 11:03 a.m. Mr. Watts gave the invocation.

Establishment of Quorum

It was established that a quorum was present.

Oath of Office

Terri Segovia, Taxpayer Liaison, administered the oath of office.

Election of Officers

Mr. Taylor nominated Mr. Watts as Board Chairman. Mr. Taylor nominated Mr. Cooper as Board Secretary. Mr. Watts called for a vote on nominations, which passed 5-0.

The 2024 Board officers are:

Chairman: Jeff Watts

Secretary: Austin Cooper

Approval of Minutes for December Board of Directors Meeting

Mr. Cooper offered a motion to approve the minutes of the December 13, 2023 Board meeting as presented. Mr. Taylor seconded the motion, which passed 5-0.

Discussion & Appropriate Action: May 4, 2024, Board of Director Election

Ms. Stephens-Musick advised the Board that the May 4, 2024 election responsibility falls to the Board of Directors. Because the election is held on the May general election date in an even numbered year, the county election administrator does not have to contract with the district to conduct the election however they are agreeing to a contract. Ms. Stephens-Musick introduced Robin Fincannon, Wichita County Elections Administrator. Ms. Fincannon discussed the election process with the Board. She went over the responsibilities of the Board as well as her role in the election.

Discussion & Appropriate Action: Contract for Election with Wichita County

The Board reviewed the contract presented. Mr. Barham made a motion to allow the chief appraiser to enter into a contract with Wichita County to conduct the May 4, 2024, election. Mr. Cooper seconded the motion which passed 5-0.

Chief Appraiser’s Report

- A. Lawsuit Update and Arbitration Update - Ms. Stephens-Musick updated the Board on lawsuits and arbitrations. One lawsuit has settled, several are in negotiations and the district was served this week on a suit filed in early

September. Several arbitration hearings have occurred since the last Board meeting. In one case the arbitrator valued the property closer to the property owner's value which causes the appraisal district to pay the arbitration fee. Several arbitrations have been withdrawn with no change in value.

Discussion & Appropriate Action: Signatures on Bank Accounts

Mr. Cooper offered a motion, with a second by Mr. Kindt, that Steve Cookingham be removed from the Wichita Appraisal District bank signature cards and Austin Cooper be included on the bank signature cards in addition to Lisa Stephens-Musick, Dent Keltner and Jeff Watts. The motion passed 5-0.

Financial Reports

Mr. Cooper offered a motion to approve the financial reports as presented. Mr. Kindt seconded the motion, which passed 5-0.

Taxpayer Liaison Report

There was nothing to report.

Public Comments

There were no comments from the public.

Next Board Meeting – February 14, 2024

Mr. Watts announced that the next Board meeting would be Wednesday February 14, 2024.

Adjournment

Mr. Watts adjourned the meeting at 12:25 p.m.



Jeff Watts, Chairman



Austin Cooper, Secretary