

WICHITA APPRAISAL DISTRICT
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BOARD OF DIRECTORS MEETING

October 11, 2023

Pursuant to notice, a meeting of the Board of Directors ("Board") of the Wichita Appraisal District ("the District") was held in the offices of the District this date at 11:00 a.m. The quorum included Board members Steve Cookingham, Kerry Maroney, Austin Cooper, Max Schlegel, Jeff Taylor, Jeff Watts, Glenn Barham, Steve Fairchild and Tommy Smyth. Also, present were Lisa Stephens-Musick, Chief Appraiser, Dent Keltner, Deputy Chief Appraiser and Terri Segovia, Administrative Assistant. Board members Jeff Kindt was absent.

Call to Order & Invocation

Mr. Cookingham called the meeting to order at 11:00 a.m. Mr. Watts gave the invocation.

Establishment of Quorum

Mr. Cookingham established a quorum was present.

Approval of Minutes from August and September Meetings

Mr. Fairchild offered a motion to approve the minutes for the August and September meetings. Mr. Watts seconded the motion, which passed 8-0.

Chief Appraiser's Report

- A. Annual Report – Ms. Stephens-Musick provided a copy of the 2023 Annual Report. The annual report is required by the IAAO Standard on Public Relations as well as the district's public relations policy. The report provides an overview of the district's operations over the past year. The last page provides information on the levy lost due to Senate Bill 2.
- B. Senate Bill 2 Update – The board received an overview to help explain the new procedure of appointing/electing members to the Board of Directors, the length of terms, effective dates, etc. Ms. Stephens-Musick also explained the amount of votes each entity will have based on their percentage of the total tax levy in Wichita County.
- C. Lawsuit/Arbitration Update – The board was informed the lawsuits filed in small claims court against several staff members has been dismissed. Ms. Stephens-Musick provided a current list of lawsuits and arbitrations. Five lawsuits have been settled, ten lawsuits were filed against the district for 2023 and two prior lawsuits were amended to include 2023. Forty arbitrations were filed against the district for 2023; the district had 21 arbitrations filed in 2022.
- D. Methods and Assistance Program (MAP) and Property Value Study (PVS) – Ms. Stephens-Musick informed the board that the preliminary list of the MAP review questions was received in late August and the final version is scheduled to be out by the end of October; documentation to support district activity will be submitted by mid-December. 2023 is the District's year to receive a Property Value Study. Reviewers from the comptroller's office have been in the district, and staff is currently reviewing the residential clerical error report. Results from the PVS will be made available January 31, 2024.
- E. ARB – Mr. Keltner advised that ARB hearings will be held October 17th as hearings are required to be held no later than 90 days after the ARB approved the appraisal roll. Twenty-three protests are scheduled, one has been granted a reschedule and the others filed under Section 25.25 of the Property Tax Code. Two board rooms will be operating, followed by a quorum meeting to approve the panel recommendations. Hearings will be scheduled again in January 2024.

- F. Website – Ms. Stephens-Musick informed the board that the website has been recently updated as a result of the transition to BIS cloud services and their partnership with Harris Govern.

Discussion & Appropriate Action: 2024 Health Insurance

A discussion was held regarding changes to the district's health insurance. Ms. Stephens-Musick explained since the District is considered a small group, with only 16 employees participating, TML is not offering multiple plan options for staff to choose from. The plan the district has selected to offer is a high deductible, HSA plan similar to the plan the majority of the staff currently utilizes. Several staff covered under other plans waive coverage through the district and receive HRA contributions in lieu of insurance. As the district will only offer the high deductible/HSA plan, IRS regulations require staff members that waive coverage to be covered by a high deductible/HSA eligible plan for the district to continue this benefit by contributing to an HSA as opposed to an HRA. Mr. Fairchild offered a motion to change contributions from HRAs to HSAs. The motion was seconded by Mr. Barham. The motion passed 8-0.

Discussion & Appropriate Action: 2024 Disaster Plan

Ms. Stephens-Musick presented the district's 2024 Disaster Plan; there were minimal amendments to the plan for 2024. Mr. Cooper offered a motion to approve the disaster plan for 2024 as presented, seconded by Mr. Watts. The motion passed 8-0.

Approval of Financial Reports

Mr. Schlegel offered a motion to approve the financial reports for August and September. Mr. Fairchild seconded the motion, which passed 8-0.

Taxpayer Liaison Report

The taxpayer liaison officer had nothing to report.

Public Comments


There were no comments from the public.

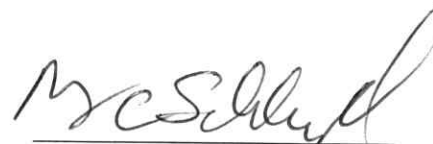
Next Board Meeting – December 13, 2023

Mr. Cookingham announced that the next Board meeting would be Wednesday, December 13, 2023

Adjournment

Mr. Cookingham adjourned the meeting at 12:06 p.m.


Jeff Watts, Secretary


Max Schlegel, Vice Chairman