

WICHITA APPRIASAL DISTRICT

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BOARD OF DIRECTORS MEETING

December 11, 2018

Pursuant to notice, a meeting of the Board of Directors ("Board") of the Wichita Appraisal District ("the District") was held in the offices of the District this date at 11:00 a.m. The quorum included Board members Mike Avey, Glenn Barham, Steve Cookingham, Terry Walker, Steve Fairchild, Jeff Taylor and Kerry Maroney. Also present were Lisa Stephens-Musick, Chief Appraiser; and Dina Norcross, Administrative Assistant. Board members Jeff Watts, Max Schlegel and Tommy Smyth were absent.

Call to Order

The meeting was called to order at 11:00 a.m. and it was established that a quorum was present. Mr. Walker gave the invocation.

Adoption of Minutes

Mr. Fairchild offered a motion to approve the minutes of the October board meeting as presented. Mr. Maroney seconded the motion, which passed 7-0.

Chief Appraiser's Report

- A. Board of Directors for 2019 – The chief appraiser provided board members with a list of 2019 board members. Reappointed board members include: Jeff Watts, appointed by Wichita County and City View ISD; Terry Walker, appointed Wichita County; Steve Fairchild, appointed by Iowa Park City and Iowa Park ISD; and Mike Avey appointed by Burkburnett City and Burkburnett ISD. Returning board members include: Steve Cookingham, Kerry Maroney, Glenn Barham, Jeff Taylor and Max Schlegel. Tommy Smyth, Wichita County Assessor/Collector continues to serve as Ex Officio member of the board.
- B. TAAD Annual Conference – The conference will be held February 24-27, 2019 in Austin. Mr. Cookingham spoke of the benefits of attending and encouraged board members to attend.
- C. Annual Report – A copy of the 2018 Annual Report was provided to the board. The report can be seen on the district's website as part of district's public relations plan.
- D. Level III Examinations – The board was informed that both residential appraisers Tia Schaeffer and Sheldon Ellis passed their level three exams toward their Register Professional Appraiser license in November.
- E. Lawsuit Update – A current list of lawsuits filed was presented. Four lawsuits were filed in 2018 after ARB hearings. One of the lawsuits is for appraisal year 2017, per a motion filed under section 25.25(d) of the tax code.

Discussion & Action of Final Payment for Homestead Audit

A discussion was held regarding the remaining balance due upon completion of the homestead audit to Perdue Brandon Fielder Collins & Mott. Mr. Avey made a motion to pay the final invoiced amount for the Homestead Audit completed by Perdue Brandon Fielder Collins & Mott from the district's reserve fund. Mr. Fairchild seconded the motion, which passed 7-0.

Discussion & Action of 2018 Fund Balance & Surplus Designations

The board members were presented with a projection of possible funds remaining after the fiscal 2018 year end, indicating a surplus of approximately \$41,000. After board discussion, Mr. Maroney offered a motion to contribute \$7,500 to TCDRS and \$2,500 to the Employee Benefit Reserve. The remaining funds to be applied to the Pictometry Reserve, Mr. Fairchild offered a second to the motion, which passed 7-0.

Financial Reports

Mr. Fairchild made a motion to approve the financial reports for October and November, followed by a second from Mr. Walker. The motion passed 7-0.

Taxpayer Liaison Report

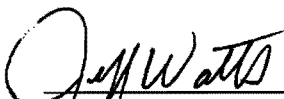
The taxpayer liaison officer had nothing to report.

Public Comment

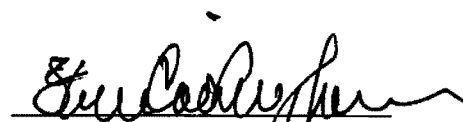
There were no comments from the public.

Adjournment

Mr. Cookingham announced that the next Board meeting would be Tuesday, February 12, 2019. He adjourned the meeting at 12:00 p.m.



Jeff Watts, Secretary



Steve Cookingham, Chairman