

WICHITA APPRAISAL DISTRICT

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BOARD OF DIRECTORS MEETING

August 10, 2022

Pursuant to notice, a meeting of the Board of Directors (“Board”) of the Wichita Appraisal District (“the District”) was held in the offices of the District this date at 11:00 a.m. The quorum included Board members Steve Cookingham, Glenn Barham, Austin Cooper, Jeff Kindt, Max Schlegel, Kerry Maroney, Jeff Watts and Steve Fairchild. Board member Jeff Taylor arrived during the Chief Appraiser’s Report. Also present were Lisa Stephens-Musick, Chief Appraiser, Dent Keltner, Director of Operations and Terri Segovia, Administrative Assistant. Board member Tommy Smyth was absent.

Call to Order & Invocation

Mr. Cookingham called the meeting to order at 11:00 a.m. Mr. Watts offered the invocation.

Establishment of Quorum

Mr. Cookingham established that a quorum was present.

Approval of Minutes for June Meeting

Mr. Watts offered a motion to approve the minutes of the June board meeting as presented. Mr. Fairchild seconded the motion, which passed 8-0.

Chief Appraiser’s Report

- A. 2022 Certified Values – Ms. Stephens-Musick provided board members with a summary of the 2022 certified values, which reflected increases over the 2021 values for each jurisdiction. Every jurisdiction received over a 10% increase in taxable value with the exception of Burkburnett I.S.D.
- B. 2022 ARB Hearings – Mr. Keltner presented the board with statistics of the 2022 ARB season. He reported that the ARB held 709 hearings in 2022 compared with 462 in 2021. There was a 20% increase in total protests from 2021 to 2022 on top of a 25% increase from 2020 to 2021. The ARB added eight additional days of hearings plus four and a half single panel days to accommodate the increased protests.
- C. Personnel – Ms. Stephens-Musick reported that Dan Conatser, Director of Appraisal, is planning to retire in July 2023, taking a wealth of knowledge with him. She also reported the district’s plan to add one support staff member in 2023 and two appraisers the following year to help with the increased workload.
- D. Litigation and Arbitration Update – Ms. Stephens-Musick advised the board that the district reached settlement agreements on one lawsuit for 2020/2021 years and another was settled for the 2021 year. At this time, the district has two arbitration filings for 2022.

Public Hearing RE: 2023 Budget

Mr. Cookingham opened the public hearing at 11:45 a.m. to allow questions and comments regarding the proposed budget. With no members of the public in attendance, Mr. Cookingham closed the hearing at 11:46 a.m.

Discussion & Appropriate Action: Adoption of 2023 Budget

Mr. Fairchild offered a motion to adopt the 2023 budget as proposed at \$2,085,930.00 which represents an increase of 6.75% over the 2022 budget of \$1,953,947.00. Mr. Cooper seconded the motion, which passed 9-0.

Public Hearing RE: 2023-2024 Reappraisal Plan

Mr. Cookingham opened the public hearing at 11:48 a.m. to allow questions and comments regarding the proposed reappraisal plan. With no members of the public in attendance, Mr. Cookingham closed the hearing at 11:49 a.m.

Discussion & Appropriate Action: Adoption of 2023-2024 Reappraisal Plan

Mr. Barham offered a motion to approve the Reappraisal Plan for 2023-2024. Mr. Kindt seconded the motion, which passed 9-0.

Discussion & Appropriate Action: Auditor's Engagement Letter for 2022 Financial Audit

Ms. Stephens-Musick provided the board the engagement letter from Edgin, Parkman, Fleming & Fleming, LLC., for the district's 2022 financial audit. Mr. Watts offered a motion, with a second from Mr. Fairchild, to approve acceptance of the engagement letter. The motion passed 9-0.

Discussion & Appropriate Action: Increase Size of Appraisal Review Board per Section 6.41(b-1) Property Tax Code.

Ms. Stephens-Musick requested increasing the Appraisal Review Board from 11 members to 14 due to the increased number of protests and the legislative change for the public to request single panel hearings. Mr. Watts offered a motion to approve the increase to 14 Appraisal Review Board Members. Mr. Barham seconded the motion, which passed 9-0.

Approval of Financial Reports

Mr. Fairchild offered a motion to approve the financial reports of June and July 2022. Mr. Schlegel seconded the motion, which passed 9-0.

Taxpayer Liaison Report

The taxpayer liaison officer has nothing to report.

Public Comment

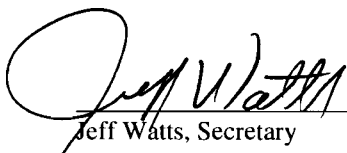
There were no comments from the public.

Next Meeting October 12, 2022

Mr. Cookingham announced that the next Board meeting will be Wednesday, October 12, 2022.

Adjournment

Mr. Cookingham adjourned the meeting at 11:59 a.m.



Jeff Watts, Secretary



Steve Cookingham, Chairman