

# WICHITA APPRAISAL DISTRICT

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## BOARD OF DIRECTORS MEETING

June 09, 2020

Pursuant to notice, a meeting of the Board of Directors ("Board") of the Wichita Appraisal District ("the District") was held in the offices of the District this date at 11:00 a.m. The quorum included Board members Steve Cookingham, Jeff Watts, Max Schlegel, Jeff Taylor, Austin Cooper, Glenn Barham, Jeff Kindt, Tommy Smyth and Kerry Maroney. Also present were Lisa Stephens-Musick, Chief Appraiser, Denise Skinner, Administrative Assistant and Dent Keltner, Director of Operations. Board member, Steve Fairchild was absent.

### Call to Order

The meeting was called to order at 11:04 a.m. and it was established that a quorum was present. Mr. Watts offered the invocation.

### Adoption of Minutes

Mr. Barham offered a motion to approve the minutes of the May board meeting as presented. Mr. Watts seconded the motion, which passed 9-0. Mr. Maroney offered a motion to approve the minutes of the May budget committee meeting as presented. Mr. Watts seconded the motion, which passed 9-0.

### Chief Appraiser's Report

- A. Personnel – Ms. Stephens-Musick introduced Rebecca Collins, new residential appraiser.
- B. Litigation and Arbitration Status – Ms. Stephens-Musick discussed with the board the results of five 2019 arbitration cases that had been arbitrated in May. The district had eight arbitration filed for 2019; four of the rulings were closer to the property owner's opinion of value and four of the rulings were closer to the value established by the appraisal review board. The district is required to pay the arbitration fee for rulings that are closer to the property owner's opinion; the cost to the district was \$2,100.00. Ms. Stephens-Musick also advised that the district is in settlement discussions on two lawsuits and are close to an agreement in value.
- C. 2020 Protest – Mr. Keltner gave an overview of protest activity this year as compared with 2019. He reported currently there is a 68% increase in residential protests, with a decrease in protests for commercial, business personal property and mineral properties. There is an increase in E-File protests over last year. Protest hearings began on June 8, 2020 and will continue through mid-July.

### Closed Meeting - Executive Session – Personnel Issues

Mr. Cookingham closed the meeting at 11:30 a.m. and the board entered into an executive session pursuant to Texas Government Code Section 551.074 regarding personnel matters to discuss the chief appraiser's annual evaluation, contract and compensation.

### Return to Open Session

Mr. Cookingham reopened the meeting at 11:45 a.m.

### Discussion & Appropriate Action- Chief Appraiser's Annual Evaluation, Contract and Compensation

Mr. Barham offered a motion to approve a contract with Lisa Stephens-Musick to run January 1, 2021 through December 31, 2023. Mr. Cooper seconded the motion, which passed 9-0.

**Discussion & Appropriate Action – 2021-2022 Mineral Contract**

The board reviewed the 2021-2022 mineral contract between the district and Pritchard & Abbott. Ms. Stephens-Musick informed the board that there is an increase of \$1,500.00 per year from the previous contract. Mr. Cooper offered a motion to renew the contract as presented. Mr. Maroney seconded the motion, which passed 9-0.

**Discussion & Appropriate Action- 2021 Budget Proposal**

The board reviewed the budget committee's 2021 budget proposal of \$1,826,517.00 which represents an increase of 1.93% over the 2020 budget of \$1,792,010.00. Mr. Watts offered a motion to approve the budget proposal. Mr. Barham seconded the motion, which passed 9-0.

**Financial Reports**

Mr. Cooper offered a motion to approve the financial report from May. Mr. Taylor seconded the motion, which passed 8-0.

**Taxpayer Liaison Report**

The taxpayer liaison officer had nothing to report.

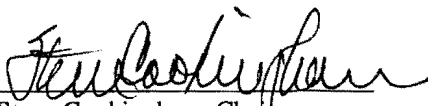
**Public Comment**

There were no comments from the public.

**Adjournment**

Mr. Cookingham announced that the next Board meeting will be Tuesday, August 11, 2020. He adjourned the meeting at 12:03 p.m.

  
Jeff Watts, Secretary

  
Steve Cookingham, Chairman