

APPRAISAL REVIEW BOARD OF WICHITA COUNTY

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APPRAISAL REVIEW BOARD MEETING

May 5, 2022

Pursuant to notice, a meeting of the Appraisal Review Board (ARB) of the Wichita County was held in the offices of the Wichita Appraisal District this date. ARB members present were Rod Tieken, Joe Lemond, Larry Tegtmeyer, John Deason, Brandon Schultz, Jonathan Tryer and Marshall Jeffus. ARB members Dawson Druessedow, Paul Hillman, Jeff Pendley and Russell Reynolds were absent. Also present, Lisa Stephens-Musick, Chief Appraiser, Dent Keltner, Director of Operations and Terri Segovia, Administrative Assistant.

Swearing in ARB Members

The ARB members were sworn in.

Call to Order

Mr. Tieken, ARB Chair, called the meeting to order at 8:36 a.m.

Establishment of Quorum

Mr. Tieken established that a quorum was present.

Introduction of ARB Members

Mr. Tieken started the introductions, followed by each ARB member present.

Approval of Minutes

Mr. Lemond offered a motion to approve minutes from the meeting held December 15, 2021, with a second from Mr. Jeffus, which passed 7-0.

Chief Appraiser Submits Records to ARB

Chief Appraiser, Lisa Stephens-Musick submitted the appraisal records to the ARB effective May 5, 2022.

Public Hearing RE: Amend and Approve ARB Procedures & Rules

Mr. Tieken opened the public hearing at 8:45 a.m. There were no comments from the public. Mr. Tieken closed the public hearing at 8:46 a.m.

Amend and Approve ARB Procedures & Rules

Dent Keltner reviewed the ARB Procedures & Rules, which included all the amendments and requirements set out by the Texas Property Tax Code and the Office of the Comptroller's Property Tax Assistance Division. A copy was emailed prior to the meeting for the members to review. Mr. Tegtmeyer made a motion to accept the procedures as presented; Mr. Schultz seconded the motion, which passed 7-0.

Review Scheduling of Protests

Lisa Stephens-Musick reviewed the scheduling of protests. Recent legislation gives protesting owners the option to request a single member panel hearing or a three panel member hearing. Days for hearings have been increased this year to four per week instead of three to accommodate the projected number of protests. The clerical staff is currently setting up the

protests. The first days of hearings will be June 1st & 2nd with four days each of the following weeks leaving some flexibility in July.

Review of Required Mailings

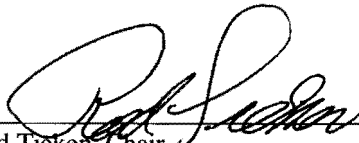
Lisa Stephens-Musick reviewed the document requirements set out by the Texas Property Tax Code and the Office of the Comptroller's Property Tax Assistance Division to be included with the Notice of Protest Hearing and the certified board orders at the completion of the hearings.

Approval of Changes to Appraisal Rolls for Prior Years

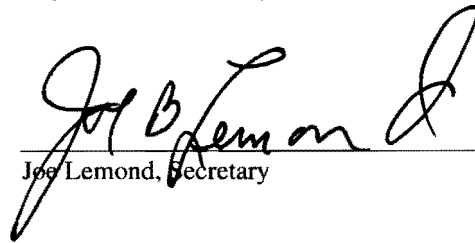
Dent Keltner provided the ARB members with copies of supplements to prior years appraisal rolls and provided explanation of the changes. After reviewing, Mr. Lemond offered a motion to approve supplements 884-912. Mr. Schultz seconded the motion, which passed 7-0

Adjournment of Meeting

On motion by John Deason, second by Marshall Jeffus, Mr. Tiekens adjourned the meeting at 10:22 a.m.



Rod Tiekens, Chair



Joe Lemond, Secretary